

Event timetable

Build up

BUILD-UP	SCHEDULE	HALL OPENING HOURS
Saturday 3 June 2017	Construction of basic package / space only stands	08:00 - 20:00
Sunday 4 June 2017	Continuation of construction of basic package / space only stands	08:00 - 20:00
Monday 5 June 2017	Continuation of stand construction and dressing of all stands Full package stand dressing	08:00 - 21:00 12:00 - 21:00

Note:

- Stands must be completed and excess products and materials must be removed from all halls no later than 20:30 on Monday 5 June – please allow time to load and unload vehicles.
- During build up and breakdown, contractors and exhibitors are required to wear build up/breakdown passes and high-visibility jackets at all times and to comply with the Health and Safety regulations of the venue. Please collect as many passes as you need from the security personnel upon your arrival at the venue.

Exhibition open period

EVENT DAYS	OPENING HOURS (FOR EXHIBITION VISITORS)	HALL OPENING HOURS
Tuesday 6 June 2017	09:30 - 18:30	08:00 - 21:00* Official stand parties: 16:00 -18:30 Opening reception: 17:30 – 19:30
Wednesday 7 June 2017	09:30 - 18:30	08:00 - 19:00** Official stand parties: 16:00 - 18:30

Thursday 8 June 2017	09:30 - 14:30	08:00 - 22:00
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IMPORTANT: For safety reasons, breakdown cannot start before the official end of the show and until all visitors have left the hall.

* The opening reception will take place in the exhibition halls. Stands do not need to be staffed after 18:30.

** Official stand parties will take place in the exhibition halls. Stands do not need to be staffed after 18:30.

Breakdown

BREAKDOWN	SCHEDULE	HALL OPENING HOURS
Thursday 8 June 2017	Power cut in the exhibition halls	14:30
	Removal of full package exhibits	14:30 - 18:00
	Commence dismantling of all basic package / space only stands and exhibits	15:30 - 22:00
Friday 9 June 2017	Space only stands Collection of exhibits and stand-fittings only. No access for full package stands	08:00 - 18:00

Breakdown instructions:

- Stand constructors will not be allowed into the exhibition halls before 15:30 on Thursday 8 June 2017.
- During build-up and breakdown, contractors and exhibitors are required to wear build-up/breakdown passes and high-visibility jackets at all times and to comply with the Health and Safety regulations of the venue. Please collect as many passes as you need from the security personnel upon your arrival at the venue.

ALL EXHIBITS AND STAND EQUIPMENT MUST BE REMOVED FROM THE HALLS BY 18:00 ON FRIDAY 9 JUNE 2017. ANY REMAINING ITEMS WILL BE REMOVED AS WASTE AT THE EXHIBITOR'S EXPENSE.